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Maintenance Action (Select Only One)	Add User	Agency/Company Name	Return the completed form via email to: Vficks'VfIWg&@dfa.ms.gov Subject line: BRICKS Security
	Change User		
	Delete User		
	Title Change (DFA Only)		

BRICKS User Information					
Will user submit Capitol Facilities repair or maintenance requests? Yes	<input type="checkbox"/>	Bc	<input type="checkbox"/>	Assigned User ID	<input type="text"/>
Name	<input type="text"/>				
Email Address	<input type="text"/>				
Phone Number	<input type="text"/>				
Fax Number	<input type="text"/>				
Address	<input type="text"/>				
ACE ID (State Employees Only)	<input type="text"/>				

DFA Management Approval			
By signing this form, I am authorizing the above named individual to be a BRICKS user.			
Approved by	<input type="text"/>	Date	<input type="text"/>
Title	<input type="text"/>		

For DFA/MMRS Internal Use Only			
BRICKS Security Administrator	<input type="text"/>	Date	<input type="text"/>