



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

TO: ms.gov Agencies – Payment Services Users
FROM: Cille Litchfield, DFA-Deputy Executive Director
DATE: July 14, 2011
SUBJECT: Payment Services Migration from VitalChek to MSI's TPE

The Department of Finance and Administration (DFA) with the Department of Information Technology Services (ITS) announced via memorandum dated March 23, 2011, the award to Mississippi Interactive, LLC (MSI), local subsidiary of NICUSA, to refresh the State's portal, ms.gov, extend the ms.gov offerings, and provide more expansive payment services. Since that time, work to migrate existing payment applications to MSI's Transaction Payment Engine (TPE) has been underway. The announcement also informed you the deadline to migrate all current payment processing applications to MSI's TPE is September 1, 2011.

You are receiving this memorandum since your agency's payment application has not been migrated to the new MSI payment service. DFA is aware that some of these applications are in final test and are moving quickly toward a launch date under TPE. ITS and DFA thank you for your cooperation.

Please be reminded that after August 31, 2011, all processing is scheduled to cease with VitalChek except for the clearing of charge backs and other exception items. If your agency's application has not been converted by September 1, 2011, you may not be able to accept credit card or eCheck transactions from your agency's customers until your application is migrated and certified under TPE. ***DFA has requested an emergency extension of the VitalChek agreement but there is no guarantee that request will be honored by the vendor. If the extension is granted, it will only be for a minimal period of time.***

ITS is transitioning applications hosted and developed by ITS. You must work closely with ITS in this process and have specific involvement in User Acceptance Testing (UAT) prior to migration of your application to the TPE platform. Agency staff must be available to participate in UAT and give either approval or disapproval within 3 business days after ITS indicates the application is ready for UAT.

If your payment application was developed by agency staff or a third-party vendor, you are responsible for ensuring the September 1, 2011 conversion deadline is met. MSI staff is available to work to with agencies through the conversion process at no cost.

The MSI team should have been in contact with every agency currently processing payments through VitalChek regardless of the application developer. Information has been gathered from each agency to configure the TPE environment for your agency. If you have not been contacted, please notify Clyde Murrell immediately.

Contact for this effort is Clyde Murrell, Applications Technical Manager, DFA/MMRS at 601-359-1490 or murrellc@dfa.state.ms.us. Other questions about ms.gov and this project should be directed to the State Portal Manager. The State Portal Manager is Renee Murray and maybe be contacted at renee.murray@its.ms.gov or 601-432-8146.

Applications Pending Migration to TPE

Targeted July Launches			
Supreme Court	051	PAMEC	ITS
Department of Wildlife, Fisheries & Parks	464	Hunting & Fishing	ITS
Department of Wildlife, Fisheries & Parks	464	Boating	ITS
Board of Contractors	834	License Renewal	Vendor
Department of Agriculture & Commerce	401	Pesticide Registration	ITS
Board of Nursing	838	License Renewal	ITS
State Fire Academy	502	Training Class Payments	DFA
Banking and Consumer Finance	511	Consumer Loan Renewal	ITS
Banking and Consumer Finance	511	Banking Assessments	ITS
Real Estate Commission	832	Real Estate License Renewal	ITS
Real Estate Commission	832	Home Inspector License Renewal	ITS
Real Estate Commission	836	Appraisal License Renewal	ITS
Board of Medical Licensure	829	License Renewal	ITS
Professional Engineers & Land Surveyors	841	License Renewal	ITS
Department of Health	301	Clinic Payments (POS)	DFA
Targeted August Launches			
Board of Funeral Service	833	License Renewal	Vendor
Board of Geologists	858	License Renewal	DFA
Board of Massage Therapy	857	License Renewal	ITS
Department of Employment Security	671	Unemployment Taxes	Agency
Department of Wildlife, Fisheries & Parks	464	Dove Permit	ITS / DMZ
Department of Education	201	Duplicate Certification Copy	Vendor
Board of Social Workers, Marriage / Family Therapy (SWMFT)	859	License Renewal	ITS
Pharmacy Board	846	License Renewal	Vendor

Department of Transportation	941	RFP Proposals	Agency
Secretary of State	111	Metals	Vendor
Secretary of State	111	BFOCUS (UCC & Annual reports)	Vendor
Secretary of State	111	Lobbyist Registration	Vendor
September Launches			
MS Development Authority	411	MS Market	Agency
Board of Architecture	848	License Renewal	ITS
Board of Dental Examiners	824	License Renewal	ITS
Department of Archives & History	475	Subscription Service	Agency