



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

**TO: Contacts for Agencies Using SAAS to Track
Performance Measurements**

**FROM: Jenny Bearss, CSIO
Mississippi Management and Reporting System**

DATE: December 19, 2012

SUBJECT: Semi-Annual Report on Program Budget Data

The M110 Report, Expenditures by Program within Appropriation, for the FY2013 second quarter will be produced on December 28, 2012.

The M100 Report, Performance Measures by Program (Quarterly), will run for FY2013 second quarter on January 18, 2013. You must complete entry of Performance data by January 18, 2013.

Please review and submit both reports to Debbie Rubisoff, Legislative Budget Office, and Priscilla Ware, DFA/Office of Budget and Fund Management by January 31, 2013.

The SAAS Program Budgeting and Performance Measurement training documentation is located on the MMRS website at <http://www.mmrs.state.ms.us> under SAAS > Training Materials > Budgets > 5112 SAAS Performance Measurement. Please contact the MMRS Call Center at (601) 359-1343 or via mash@dfa.ms.gov if you have any questions or require assistance with data entry and/or table changes.