



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

TO: Contacts for Agencies Using SAAS to Track Performance Measurements

FROM: Jenny Bearss, CSIO
Mississippi Management and Reporting System

DATE: July 12, 2011

SUBJECT: FY2011 Closeout on Program Budgeting Data / FY2012 Setup on Program Data

MMRS produced the M110 Report - Expenditures by Program within Appropriation on June 30, 2011. Each agency should review and submit this version of the report, as soon as possible, to Debbie Rubisoff at the Legislative Budget Office and Priscilla Ware at the DFA/Office of Budget and Fund Management.

The M100 Report-Performance Measurement by program will be run for the fourth quarter of FY2011 in July. The deadline for completing and submitting performance actual data in order for it to appear on the M100 report is Friday, July 22, 2011. The M100 report is to be submitted to Debbie Rubisoff at the Legislative Budget Office and Priscilla Ware at the DFA/Office of Budget and Fund Management by July 31, 2011.

In addition to entering performance actuals (PA) to close out FY2011, agencies should also review and make required table changes to the Program Budgeting Tables (PERF, PMTB, PNM1, PGM1) for FY2012. (NOTE: The Program Budgeting & Performance Measurement Tables have been rolled over from FY2011 into FY2012.)

Program Budgeting & Performance Measurement Training documentation is located on the MMRS website at <http://www.mmrs.state.ms.us> under SAAS/Training Materials/Budgets/5112-SAAS Performance Measurements. Contact the MMRS Call Center at (601) 359-1343 or via email at mash@dfa.state.ms.us if you require assistance.