



STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

TO: Contacts for Agencies Using SAAS to Track
Performance Measurements

FROM: JJ Dunn, CSIO
Mississippi Management and Reporting System

DATE: January 4, 2011

SUBJECT: Semi-Annual Report on Program Budget Data

The M110-Report of Expenditures by Program within Appropriation for the second quarter of FY2011 was produced on December 30, 2010. Please review this report and submit it to Debbie Rubisoff at the Legislative Budget Office and Priscilla Ware at the DFA/Office of Budget and Fund Management by January 31, 2011.

During January, the M100 Report-Performance Measurement by Program will be run for the second quarter of FY2011. This report is to be submitted to Debbie Rubisoff at the Legislative Budget Office and Priscilla Ware at the DFA/Office of Budget and Fund Management by January 31, 2011. You must complete your performance actual data entry (M100) by Friday, January 21, 2011.

Program Budgeting & Performance Measurement Training documentation can be found on the MMRS website at <http://www.mmrs.state.ms.us> under SAAS/Training Materials/Budgets/5112-SAAS Performance Measurements. For assistance with your data entry and/or table changes, or if you have any questions, please contact the MMRS Call Center at 601-359-1343.