



**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

KEVIN J. UPCHURCH  
EXECUTIVE DIRECTOR

TO:               Contacts for Agencies using MAGIC to Track Performance  
                          Measurements

FROM:             Jenny Bearss, CSIO

DATE:             July 27, 2015

SUBJECT:         FY2015 Semi-Annual Report on Program Budget

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In the past, MMRS produced Performance Measurement reports for agency review and validation. With the implementation of MAGIC on July 1, 2014, agencies now have the ability to produce a similar MAGIC report to submit to the Legislative Budget Office and DFA/Office of Budget and Fund Management.

Agencies who previously used the M100 (Performance Measure by Program) report in SAAS can use Statistical Key Figures (SKFs) along with specific report(s) in MAGIC to produce their Performance Measures report. The new MAGIC report will provide information that was previously on the M100 and the M110 (Expenditures by Program within Appropriation) reports.

There are two Job Aids that provide an overview of Performance Measures in MAGIC and step-by-step instructions for setting up SKFs, entering performance measures targets and actuals, and generating a Performance Measure report. The Job Aids can be found by clicking the links below.

[An Overview of Performance Measures in MAGIC](#)

[Creating and Using Statistical Key Figures](#)

Each agency should generate and submit this version of the report to Debbie Rubisoff at the Legislative Budget Office and Priscilla Ware at the DFA/Office of Budget and Fund Management by Friday, July 31, 2015.

Contact the MMRS Call Center at 601-359-1343 or via email at [mash@dfa.ms.gov](mailto:mash@dfa.ms.gov) if you require assistance.