

MMRS Steering Committee

A meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 9:00 AM in the 13th Floor Conference Room, Woolfolk State Office Building, Jackson, Mississippi, on Tuesday, October 22, 2013.

A quorum being present, Kevin J. Upchurch, Chairman, called the meeting to order.

The following members attended:

Kevin J. Upchurch, Chairman
Executive Director, Department of Finance and Administration
Craig P. Orgeron, Ph.D., Member
Executive Director, Information Technology Services
Becky Thompson, MMRS Administrator (non-voting)
Deputy Executive Director, Department of Finance and Administration

The following member was absent:

Deanne Mosley, Vice-Chairman
Executive Director, State Personnel Board

Others in attendance included:

Lynn Ainsworth, ISS Division Director, Information Technology Services
Jenny Bearss, CSIO, Department of Finance and Administration
Michele Blocker, Chief Administrative Officer, Information Technology Services
Chuck Burkhart, Project Manager, ISG-One (STA)
Cindy Crocker, MAGIC Project Director, Department of Finance and Administration
Tom Fisher, Delivery Executive, SAP
Nathan Frey, Executive, ISG-One (STA)
Lisa McCann, National Vice President, SAP
David Pitcock, MAGIC Deputy Project Director, Department of Finance and Administration
Donna Rogers, Special Assistant Attorney General (representing ITS)
Drew Schimmel, Special Assistant Attorney General (representing ITS)

Mr. Upchurch called for the first agenda item: Review and approve minutes for the September 24, 2013, meeting.

On a motion made by Dr. Orgeron, seconded by Mr. Upchurch, the minutes were approved.

Mr. Upchurch called for Agenda Item #2: Discussion Items

MAGIC Project Update

Ms. Crocker reviewed the attached MAGIC Executive Dashboard.

Dr. Orgeron asked if the 11/8/13 due date was the end of the eight week period. Ms. Crocker answered yes.

Dr. Orgeron asked that in regards to the BI/BW reporting were there a lot of design work associated. Ms. Crocker stated yes that there was design work associated with the BI/BW reports.

Next Meeting:

Ms. Thompson stated that the agenda for the next scheduled meeting, Tuesday, November 19, 2013, included:

1. MAGIC Project Update

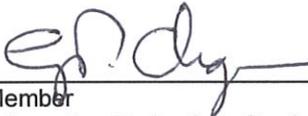
Ms. Thompson will send an updated agenda before the scheduled meeting.

There being no further items of business, Mr. Upchurch adjourned the meeting.



Chair
Finance and Administration

Vice-Chairman
State Personnel Board



Member
Information Technology Services

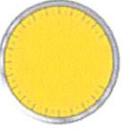


MAGIC Executive Dashboard
October 22, 2013

	Data Issuance (MRTL) Tasks (Phase I)	
	<u>Key Metric:</u> 12 new tasks to be issued	<u>Due Date:</u> 11/8/13
Status: Green Trending Neutral	<u>Key Points:</u> 1) Eight tasks remaining to be issued by 11/8 2) Meetings are occurring as planned; on track for 11/8 completion	

	Data Collection/Validation (Phase I & II)	
	<u>Key Metric:</u> 100% data received	<u>Due Date:</u> 1/17/14 (Phase I)
Status: Yellow Trending Up	<u>Key Points:</u> 1) Status does not reflect MRTLs not-yet-issued 2) 40 tasks issued <ul style="list-style-type: none"> • 98% received • 97% validated • Mitigation plan in place to receive / validate remaining data 3) No items placed in escalation status; no schedule impact until ITC2 (1/17/14)	

Legend:
 Green: tasks are proceeding as scheduled
 Yellow: some tasks are behind schedule
 Red: significantly behind schedule

	Priority Issues List	
	<u>Key Metric:</u> 92 Items Completed	<u>Due Date:</u> 11/8/13
Status: Yellow Trending Neutral	<u>Key Points:</u> 1) 30 of 92 items completed in the 4 th reporting period (10/10-10/16) 2) 62 remaining items – some tasks are slightly behind; mitigation plans are in place 3) No items placed in escalation status	
	BI/BW	
	<u>Key Metric:</u> 117 BI Reports for ITC2 + 40 Standard Reports	<u>Due Date:</u> TBD
Status: Yellow	<u>Key Points:</u> 1) Review of transparency laws and impact on development of custom reports 2) Development of detailed project plan ongoing 3) Finalize security requirements for standard reports	
	Phase II Overall	
	<u>Key Metric:</u> Short interval schedule to ITC2	<u>Due Date:</u> 12/2/2013
Status: Yellow Trending Up	<u>Key Points:</u> 1) Compensation budget design to be completed by 10/25. 2) Agency crosswalk will impact ITC2 start 3) Short interval schedule through 12/2 approved by PMO	