

MINUTES
MISSISSIPPI MANAGEMENT AND REPORTING SYSTEM
STEERING COMMITTEE MEETING
May 11, 1993

The meeting of the Mississippi Management and Reporting System (MMRS) Steering Committee was held at 2:00 p.m., in the conference room of the Department of Finance and Administration, 550 High Street, 901 Walter Sillers Building, Jackson, Mississippi on Tuesday, May 11, 1993.

The following members were present, constituting a quorum:

Edward L. Ranck, Chairman and Executive Director of Finance
and Administration
Frank Stebbins, Executive Director, Central Data Processing
Authority

The following member was not present:

Larry Gregory, Interim State Personnel Director

Also present:

Pery Winegarden, MMRS Administrator
John Ruffin, Central Data Processing Authority
David Litchliter, Central Data Processing Authority
Lynda Babin, Central Data Processing Authority
Kathy Howard, State Personnel Board
Janna Peeples, Finance and Administration

The meeting was called to order by Dr. Ranck. The first order of business was to ratify the minutes of the April 20, 1993 meeting. On motion by Mr. Stebbins, seconded by Dr. Ranck, the minutes were approved as previously distributed.

The Committee then considered the following items:

- A. A letter to agency executive directors informing them of the passage of H.B. 1334, and asking them to appoint their agency implementation leader as required by the legislation. On motion by Mr. Stebbins, seconded by Dr. Ranck, the letter was approved.
- B. Funding of \$65,650 for the contract to revise and upgrade SAAS Documentation. Two proposals were received, with Cornerstone Consulting Group being the lower at \$65,650. On motion by Mr. Stebbins, seconded by Dr. Ranck, the funding was approved.

- C. The basic framework of the organizational structure for the MMRS Project. On motion by Mr. Stebbins, seconded by Dr. Ranck, the following basic structure was approved:

Administrator

Technical Director

Systems Programming Manager

Systems Development Manager

SAAS

Payroll/Human Resources

EIS

Functional Director

SAAS

Payroll/Human Resources

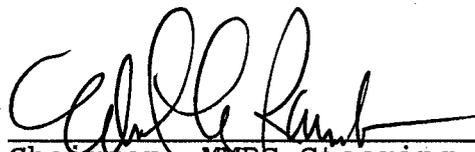
EIS

Training

The organizational structure will include approximately 35 positions, with the specific structure below the elements identified above being determined by program requirements.

The Committee then set the next meeting for June 8, 1993 at 2:00 in the conference room of the Department of Finance and Administration, 550 High Street, 901 Walter Sillers Building, Jackson, Mississippi at which time Mr. Winegarden is to present a budget for the approved organizational structure.

There being no further business to come before the Committee, Mr. Stebbins moved for the Committee to adjourn. Dr. Ranck seconded the motion. The motion being made and properly carried, the Committee adjourned.



Chairman, MMRS Steering Committee
Finance and Administration



Member, Central Data Processing Authority

n/a

Member, State Personnel Board