

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, DECEMBER 21, 2015

A special meeting of the Public Procurement Review Board (PPRB) was held at 11:45 a.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman

OTHERS

Ms. Monica Ritchie, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Delores Douglas, PPRB Recorder

ABESNT

Mr. Charles R. Snowden, Member

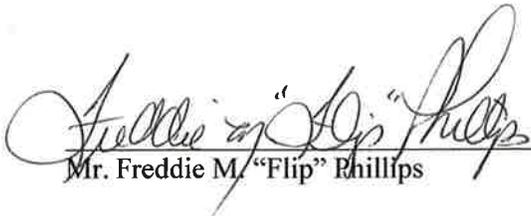
The Chairman called the meeting to order and commenced with a prayer.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Ritchie presented the following:

1. The PPRB originally approved a contract with APAC – Mississippi, in the amount of \$1,450,000.00 on July 1, 2015 at the monthly Board meeting. The Mississippi Department of Transportation requested an increase of \$125,000 (for a new total of \$1,575,000.00) for the purchase of hot and cold asphalt mix. The award will be made to all bidders that meet specifications. If the product will be picked up, the award will be made with the bidder that provided the lowest cost. If the product will be delivered, the award will be made to the bidder that has the lowest cost (line item cost plus haul cost). If the lowest bidder is not able to fulfil the order, this bid allows for the next lowest bidder to be chosen for the order. Mr. Phillips made a motion to approve this increase contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Upchurch seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Freddie M. "Flip" Phillips


Mr. Kevin J. Upchurch

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

11:45 a.m.

MONDAY, DECEMBER 21, 2015

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Ms. Monica Ritchie, Director of the Office of Purchasing, Travel and Fleet Management, presents the following:

- 1 contracts from the Mississippi Department of Transportation (MDOT)

II. NEXT MEETING DATE

Regular Meeting, Wednesday, January 06, 2015

Special PPRB Meeting

December 2015

1. **REQUESTING AGENCY:** MS Department of Transportation

SUPPLIER: Apac - Mississippi

MAGIC NUMBER: 8800004390

AMOUNT OF CONTRACT: \$1,575,000.00

TERM OF CONTRACT: 6/18/2015 – 12/31/2015

SCOPE OF CONTRACT: Competitive Bid – agency contract for hot and cold asphalt mix

PURCHASE METHOD: Competitive Bid

COMMENTS: PPRB originally approved \$1,450,000 on July 1, 2015 Board meeting.

MDOT is requesting an increase of \$125,000 (from total \$1,145,000.00 to a new total of \$1,575,000.00) for the purchase of hot and cold asphalt mix. Award will be made to all bidders that meet specifications. If the product will be picked up, the award will be made with the bidder that provided the lowest cost (line item cost plus the cost of transport). If the product will be delivered, the award will be made to the bidder that has the lowest cost (line item cost plus haul cost). If the lowest bidder is not able to fulfil the order, this bid allows for the next lowest bidder to be chosen for the order.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.