

**Department of Finance and Administration**

**OFFICE OF FISCAL MANAGEMENT**

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**MEMORANDUM**

**TO:** John Storey  
Catherine Wagoner  
**FROM:** Jessica Johnson  
**DATE:** November 15, 2016  
**SUBJECT:** Pay Dates for December 2016

Please add the pay dates below to the Pay Date table in SPAHRS. If you have questions, call me at 359-5699.

**SPAHRS Monthly Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
M	12/31/2016	12/01/2016	12/30/2016	Tuesday, December 20, 2016

**SPAHRS Semi-Monthly (not delayed) Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
R	12/15/2016	12/01/2016	12/15/2016	Thursday, December 08, 2016
R	12/31/2016	12/16/2016	12/30/2016	Thursday, December 22, 2016

**SPAHRS Semi-Monthly (delayed) Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
S	11/30/2016	11/16/2016	12/15/2016	Thursday, December 08, 2016
S	12/15/2016	12/01/2016	12/30/2016	Thursday, December 22, 2016

**SPAHRS Supplemental Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
P	12/09/2016	12/01/2016	12/09/2016	Monday, December 05, 2016
P	12/16/2016	12/01/2016	12/16/2016	Tuesday, December 13, 2016
P	12/30/2016	12/01/2016	12/30/2016	Tuesday, December 27, 2016

**SPAHRs Weekly (Delayed) Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
W	11/24/2016	11/18/2016	12/02/2016	Tuesday, November 29, 2016
W	12/01/2016	11/25/2016	12/09/2016	Tuesday, December 06, 2016
W	12/08/2016	12/02/2016	12/16/2016	Tuesday, December 13, 2016
W	12/15/2016	12/09/2016	12/23/2016	Monday, December 19, 2016
W	12/22/2016	12/16/2016	12/30/2016	Tuesday, December 27, 2016
W	12/29/2016	12/23/2016	01/06/2017	Tuesday, January 03, 2017
W	01/05/2017	12/30/2016	01/13/2017	Tuesday, January 10, 2017

**SPAHRs Contract Workers Bi-Weekly (Delayed) Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
K	11/25/2016	11/12/2016	12/09/2016	Tuesday, December 06, 2016
K	12/09/2016	11/26/2016	12/23/2016	Monday, December 19, 2016
K	12/23/2016	12/10/2016	01/06/2017	Tuesday, January 03, 2017

**SPAHRs BI-WEEKLY (delayed) Pay Dates for December 2016 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
B	11/25/2016	11/12/2016	12/09/2016	Tuesday, December 06, 2016
B	12/09/2016	11/26/2016	12/23/2016	Monday, December 19, 2016
B	12/23/2016	12/10/2016	01/06/2017	Tuesday, January 03, 2017

**SPAHRs Legislative Pay Date for January 2017 (Due by 1pm)**

FREQUENCY	PAY PERIOD END DATE	PAY PERIOD START DATE	PAY DATE	DUE DATE
L	01/03/2017	01/03/2017	01/03/2017	Wednesday, December 28, 2016